

Education Section Internship

North Carolina Maritime Museum in Beaufort

Summer 2023

The North Carolina Maritime Museum in Beaufort is in search of a well-qualified, energetic, and responsible student to fill the role of Education Intern for the Summer of 2023. The intern will work with our Summer Science School Instructor to teach our annual ½ day camp classes covering topics of pirates, fishing, and model boats. The intern will also assist with other programs and operations as guided by the Curator of Education and Education section staff. Other work includes welcoming museum guests and groups in the front lobby, answering questions about the museum and helping with directions, assisting volunteers at the front desk, and assisting children with educational crafts. The intern may also lead groups to the observation platform and teach guests about the area.

The internship is a great opportunity for students pursuing a degree in various programs including education, teaching, history, biology, marine science, natural sciences, museum studies, cultural resources, and childhood education; all relating to the work involved with the position. Students do not need to be enrolled in these specific programs, an interest in the museum and desire to teach elementary age children in informal settings is more important!

- The intern must be over the age of 16 and project a good role image for program participants and museum guests.
- They should maintain a neat appearance and friendly, mature demeanor.
- It is preferred that the intern is certified in first aid and CPR, knows how to swim, and is comfortable with working outdoors.
- Intern must comply with dress code requested of class participants (i.e., closed-toe shoes, field clothes, etc.) while at work and at program sites, in facilities, on docks or in or near water. Presentable attire for a public museum setting is required.
- Interns must provide their own personal materials such as backpack, field clothing, appropriate footwear, water bottle etc., and required fishing license.
- Interns are responsible for providing their own means of transportation to and from work.

Schedule and Pay

Length of Internship: June 19, 2023 – August 4, 2023, not to exceed 140 hours

Work Schedule: Monday – Friday

8:30 a.m. – 12:30 p.m. for camp days

(these are critical attendance days for the position, see dates listed in bold below)

10 a.m. - 2 p.m. on other days (there is flexibility for hours between 9 a.m. and 5 p.m. on these days)

No work on July 3 and 4 for the Independence Day holiday

Pay Rate: \$10 / hr.

Payment is administered on an hourly basis with paychecks distributed every two weeks. Any work and corresponding compensation for time outside of these parameters must be approved by the Curator of Education. Absences due to illness, emergencies, or family matters are understandable, however the hours missed will not be included for payment. There is some flexibility in the schedule for days that the Summer Science School camps are not in session, but the intern will play an integral part in delivering a successful camp program and be required to at least work the following days:

June 19, 20, 21, 26, 27, July 6, 7, 17, 18, 19, 20, 21, and August 1, 2, 3, 4

To learn about the North Carolina Maritime Museum in Beaufort follow this link:

<https://ncmaritimemuseumbeaufort.com/>

To learn about the Summer Science School program administered by the museum follow this link:

<https://ncmaritimemuseumbeaufort.com/nc-maritime-museums-summer-science-program/>

How to Apply

Submit a resume listing your school attendance and course of study, work experiences, two professional references and one personal reference, and your contact information, to Benjamin Wunderly, Curator of Education, by mail or e-mail. For more information about the internship call 252-504-7741.

North Carolina Maritime Museum Beaufort

Attn: Benjamin Wunderly

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Beaufort, NC 28516

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